

**North Clackamas Parks and Recreation District
Milwaukie Center/Community Advisory Board
Minutes of April 9, 2004**

Members present: Kim Buchholz, Sharon Phillips, Jim McCready, Jane Hanno, Joan Staley, Katie Rudfelt, Eleanor Johnson, Chuck Petersen, Molly Hanthorn

Members excused: Janet Witter, Ben Tabler, Joan Newman

Guest Present: Abi Croisant, prospective member

Staff Present: Joan Young, Cheryl Nally, Charlie Ciecko, Tina Johnson (introduced as the Recreation Services Program Aide)

Call to Order: Kim called the meeting to order at 10:00 am. Eleanor moved and Jim seconded a motion to approve the minutes as printed.

Special Topic/Discussion: Joan presented the staff recommendations for updating the Action Plan. Board members agreed to study the document and be prepared to discuss at the May meeting. Charlie asked that special thought be given to all aspects of recruiting, training, using and supervising volunteers. Chuck Petersen referenced two county-wide studies of unincorporated parts of the county and sewer and water management. He offered to bring relevant information to the board.

Correspondence: None.

Action Item: Joan Staley and Sharon Phillips were recommended to be reappointed to a three year term on the C/CAB by Eleanor's motion and Jim's second and the unanimous vote of the members. The recommendations will be passed on to the City of Milwaukie.

Board/Committee Reports

Executive Committee: Did not meet.

NCPRD Board: Eleanor praised Joan and other staff for all their hard work to prepare for and present the budget material at the past two meetings. The budget proposal was thoroughly discussed and approved with the addition of more hours for front desk personnel at the Aquatic Park. The duplication of programs study showed some programs are available from other providers and were recommended to be eliminated from the District offerings. Charlie said an effort would be made to build partnerships with public, non-profit and private providers.

Budget & Finance: Did not meet.

Programs and Services: No meeting. Molly did comment on the first meeting of the Aquatic Park Task Force and will continue to report on this to the Board.

Nutrition & Transportation: Did not meet.

Building Review: Jim reported that the facility has been inspected and noted two heating/cooling units will be replaced in the 04-05 fiscal year, a window which is failing will be replaced, access to the handicap-accessible restroom is difficult for handicapped patrons and automatic doors would help. The roof is not leaking but has some soft spots, there is some dry rot in the soffits and trees were trimmed to provide more light in the back parking lot. This committee meets on the 2nd Wednesday of January, April, July and October.

Friends of the Milwaukie Center: Eleanor reported on upcoming events. She urged people to attend the Dinner Casino on May 15.

Director's Report: Joan reported Spring classes had started. Several classes did not fill and were cancelled. Nutrition rummage sale netted \$1600. May is Older Americans Month. Volunteer Recognition is April 23, 2-4 pm. Chuck asked how the Milwaukie Center compares with other Senior Centers in the area. Joan replied we were the largest in Clackamas County and the Board decided we were the "best in the west."

Agenda for next meeting: Discussion of the Action Plan. Election of officers is in June so nominations could be made at the May meeting.

Meeting adjourned at 11:10 am.

m. hanthorn, secretary